

23

## Meeting Minutes

October 16, 2023

Online via Microsoft Teams

The meeting was called to order at 7:03 p.m.

**Attended by:** Trisha Walker, Shannon Mycroft (Treasurer), Kirstie McNally (Vice President), Bronwen Sharpe (Secretary), Alyssa, Betty, Sam Crawshaw, Carol Ramsey, Ashley Hamilton, and Marley. *Quorum present.*

**Teacher:** Brian Anderson

**Regrets:** Kerri Fraser (President/Chair). Paula Rowlands, Paul Spelt, and Charlie Mason.

## Welcome and Territorial Acknowledgement

### Approval of Agenda and Minutes

- No changes to the agenda were put forward.
- The approval of the October meeting agenda was motioned by Shannon M. and seconded by Trish W.
- The approval of the September meeting minutes was motioned by Shannon M. and seconded by Trish W.

### Treasurer's Report

- Account update: there is just over \$51k in the account.
- Budget-approved clinician cheques were written for the Grade 6 instrument event.
- Review of the budget: Shannon shared the 2023/24 Budget spreadsheet with the group. Last year the LMPA had a surplus of \$7k.
- Brian added that the only difference in the budget could be the year-end concert being held at the Alix Goolden Hall. The \$3.5k rental plus busses may or may not be doable.
- The bake sale and 50/50 ticket sales are the biggest fundraisers that help the budget.
- The approval of the 2023/24 Budget was motioned by Shannon M. and seconded by Trish W. The motion passed.
- The student accounts spreadsheet is almost complete. There is approximately \$1,500-1,900 in student accounts that are surplus from last year that will be moved into the general account.

### Fundraising Report

- Each fundraising program was reviewed as follows:

- *Coffee* - The LMPA has chosen to remain with the Fernwood Coffee Company as their supplier as things are going smoothly. 100 bags were sold in the first order of the year translating to \$500 in student accounts. The Google Form has worked well.
- *Red Barn & Fairway Cards* - Betty is the new coordinator. Red Barn cards have run out but Betty is chasing the manager to order more. Fairway cards are being collected from Brian. Kirstie M. posed the question of whether the cards should be sold at the 'Blowing out the Dust' concert. It was decided they would be.
- *50/50 Raffles* - Trish W. is the new coordinator. The Gaming License has been approved for the year for the raffles. Trish has already found volunteers for events.
  - **Action:** Trish to collect all 50/50 items from the school. Kerri F. will help with providing the float.
- *Bake Sales* - Paula R. is fulfilling the role. The Winter concert is the usual start of the bake sales but Kirstie questioned whether the first one should be at 'Blowing out the Dust'. However, there were some logistical issues to think about i.e. not being able to eat in the theatre. Brian agreed that it may not be the best event to have a bake sale due to the shortness of the concert and the rented venue.
- *Winter Plant Sale* - Sam Crawshaw is the new coordinator. A potential delivery date is December 4th but this will be discussed with Brian. The location for the distribution of the plants will likely be Lansdowne North.
- *Purdy's Chocolate* - Elaina M. and Jen T. are the coordinators. There is potential to have chocolate examples at the 'Blowing out the Dust' concert for future orders. There is a minimum order amount of four cases of 50 fundraiser bars each. A discussion of whether to order them or not was had. Brian is supportive of selling the Purdy's fundraiser bars at the concert.
  - **Action:** Elaina and Jen to order the bars to sell at the concert.
- *Musical Desserts* - The planning needs to start in November. An event coordinator is still required to plan the event. We have two outside coordinators planning the silent auction and the food already.
  - **Action:** Kirstie M. will put out a call to the wider LMPA to take on the event coordinator role.

### Teacher's Report

- The music program this year has 315 students, up 15 from last year.
- In January the symphonic jazz band starts which is geared at Grade 7 students. Tour band will also start.
- Orchestra: Brian reported that he thinks he has found a solution to run the orchestra despite not enough students auditioning.
- Charlie Mason is working hard at helping Brian. Paul Spelt is also doing well with balancing his Lambrick role with his Lansdowne commitments. .
- The 'Blowing out the Dust' concert will have each band playing a couple of pieces and then Victoria High's concert band will play.

- One family should have received a reimbursement last year but it slipped so Brian will be asking the LMPA for a cheque for this family.
- Music t-shirt orders will be going out soon. The t-shirts are the same as the previous year.
- On a personal note: Brian will be off from January until Spring Break; taking a whole term off. Charlie Mason will fill in for Brian and they are looking for a replacement for Charlie.
- Band Tour: The Whistle Con Brio Festival tour is still planned for April. The base cost is \$800 per student but does not include some other costs bringing the total to around \$1,000 each. Brian will send forms to families out at the end of the month. He is concerned about the cost of the Grade 8 Quebec trip cost impacting the attendance of Grade 8 music students on the band tour. Brian invited comments from parents as he has found that some core Grade 8 music students are potentially choosing the Quebec trip over the Whistler tour. Another potential hiccup is that there has been a 'no field trip rule' the week before concerts for 20 years. However, the June Quebec trip does not take this rule into account. Brian is concerned about the Grade 8's being unable to perform well in their final concert. A suggestion to have the music kids join the February Quebec trip was discussed so that the trip would not jeopardize the final concert. Parents may email the admin staff to raise their concerns.

#### **New Business**

- The PAC liaison position has not been filled yet. Details of the role can be found on the LMPA website.
- Kirstie M. asked if there was a general contact list for the LMPA to get in touch with volunteers.
  - o **Action:** Brian will format and send the list to the LMPA executive.

#### **PAC Report**

- The liaison position is vacant therefore there is no report.

Motion to adjourn the meeting made by Kirstie M. and seconded by Sam C.

The meeting adjourned at 8:03 p.m.

The next meeting is on Monday, November 6, 2023, at 7:00 p.m. Location and/or format TBD.