

Meeting Minutes

September 11, 2023

In-person at Lansdowne Middle School and Zoom

The meeting was called to order at 7:02 p.m.

Attended by: In-person - Trisha Walker, Irene Pozzolo, Betty Greer, Shannon Mycroft (Treasurer), Kirstie McNally (Vice President), Kerri Fraser (President/Chair), Bronwen Sharpe (Secretary), Paula Rowlands. On Zoom - Suzanne Matthews, Elaina Mack, Kathleen Allen, Emma Mister, Sam Crawshaw and Brian Strong. *Quorum present.*

Teacher: Brian Anderson

Regrets: Charlie Mason, Paul Spelt

Land Acknowledgement

Introduction

Round the table and Zoom introduction of the executive and LMPA members.

Approval of Agenda and Minutes

- No changes to the agenda were put forward.
- The approval of the agenda for tonight was motioned by Kirstie M. and seconded by Shannon M.
- The approval of the June meeting minutes was motioned by Kirstie M. and seconded by Shannon M.

Outstanding Nomination

- Kirstie M. put forward the motion to approve Bronwen Sharpe as Secretary for the 2023/24 term. The motion passed unanimously. Secretary 2023/23 elected.

Treasurer's Report

- Shannon M will get the budget set up for the October meeting. There are some outstanding items from June to consolidate.
- The bank cashed a cheque from June 20th, 2020 for \$267. Waiting for a call back from Coast Capital as to why it was allowed to be cashed.

Fundraising Report

- Student accounts will be managed by Suzanne Matthews. Two fundraising streams: one is the general band account and then student accounts that are topped up by fundraising programs. Balances are posted each month in the band room. Any questions, email the LMPA email, and Kerri F will field them.

Coffee

- Krista Williams and Kirstie M. will organize the coffee this year. Coffee ordering will be done via a Google form in the hope of simplifying the process. Cash and cheques will still be accepted but e-transfers will be encouraged.
 - **Action:** Kirstie and the executive will test the Google form before sending it to the parents.
- Brian A. mentioned a potential alternative supplier to the current coffee supplier, Fernwood Coffee.
 - **Action:** The executive will discuss the information and report back.

Fundraising Positions

- Kerri F. shared information about the various volunteer positions and their responsibilities:
 - Bake Sale Coordinator: Paula R. is considering taking this role on
 - 50/50 Ticket Sale Coordinator: Trisha and her husband will fulfill this position
 - Purdy's Chocolate: Elaina M. will fulfill the role (with help)
 - Plant Sales: Vacant
 - Grocery Store (Fairway and Red Barn) Cards: Betty Greer will coordinate
 - Musical Desserts Event: A coordinator has volunteered but will need plenty of LMPA volunteers
 - Event Coordinator - Need an LMPA parent to fulfil this role to oversee all events
 - **Action:** Brian to ask if the bake sale can return to being in the gym, not outside.

Teacher's Report

- Brian reported that the proposed Whistler Con Brio Festival tour is expensive at \$900 per student due to the booking being organized by a travel company. They require a deposit of \$35,000 soon but Brian is trying to push back the end of September due date to give parents more time to gather funds. The LMPA offered to pay half of the deposit in the interim. If Whistler does not work out, then Brian has some backup ideas.
 - **Action:** Brian will ask the company for a later deposit due date.
- Band Clinic will start in a few weeks and will be a little more expensive than last year as 12 tutors are being brought in to help run the event.
- The year has started well across all grades. Paul Spelt is teaching the Grade 8 Jazz band, and Charlie Mason will teach the Grade 6 band and the tour band.
- Brian will be taking parental leave In January as his first baby is due over the winter break. He is unsure how long his leave will be but will play it by ear. Brian is confident there will be good cover for the students. He thanked everyone for their support.
- Timetable: The tour band and the new Jazz band start in January. The Exploratory class is being taught by Brian.
- Calendar: This will be more or less the same as previous years.

- Victoria High School might join the Blowing Out the Dust and share the cost of renting the Dave Dunnett Theater.
- Rental Night for Grade 6's is the same as Parents' Evening.
- Long & McQuade's kick-back program for renting instruments is not continuing as they are barely breaking even. They are however keeping the cost of rentals down for students.
- Band auditions to take place over the next week and a half.
- Brian commented on the challenges faced by Lansdowne when building timetables this year due to all Grade 7 and 8 FRIMM classes being split ones. The situation is complicated on many levels and parent concerns should be addressed at the SD61 level.

PAC Report

- No PAC meeting yet so no report.

Final Business

- A parent asked if the available volunteer roles could be shared somewhere.
 - **Action:** Kerri M. will post volunteer job descriptions on the LMPA website.

Motion to adjourn the meeting made by Kerri F. and seconded by Irene P.

The meeting adjourned at 8:10 p.m.

The next meeting is on Monday, October 16, 2023 at 7:00 p.m.