

Meeting Minutes – Lansdowne Music Parents Association

March 06, 2023

The meeting was called to order at 7:00pm

Attended by: Kerri Fraser (Chair), Jennifer Tuck (Minutes), Cathy Costigan (host), Shannon Mycroft, Carlene Meilleur, Andrew Sly, Stacey Horton

Teacher: Brian Anderson

Regrets: Melanie Palmer, Elaina Mack, Kirstie McNally, Perzia Knight

Land Acknowledgement

Approval of Agenda and Minutes

- Changes to agenda: No changes
- The approval of the agenda for tonight was motioned (Cathy) and seconded (Andrew).
- The approval of last meeting minutes from February was motioned (Shannon) and seconded (Cathy).

Treasurer's Report

- Shannon- Bank reconciliation has been done with a higher balance due to Musical Desserts, no outstanding chq's. Still trying to figure out how to cross reference for e-transfers. E-transfers are better than chq and cash, the square was ok, it wasn't working completely but still worked. \$2000 with \$70 in fees with the square usage. Shannon is happy to share the process with the bookkeeping/binder. Wondering how many years back bookkeeping info needs to be kept? (Probably 7 years adequate.)

Student Account Treasurer

- Andrew- not much to be done yet, but there will be more once the Purdy's info comes in and with upcoming band trip.

Fundraising

Musical Desserts:

- Kerri- it was a fairly successful event, thank you to Carlene and family for jumping in to support with coordinating the event. Carlene has kept all the organization info to support and help for next year's event with respect to sponsors and getting donations. She has done a lot of legwork and made good connections with local businesses. If you have a business that would be interested in donating for next year, please let her know. Businesses were happy to donate much more than she anticipated, much more generosity over previous years. There was an extra gift card donated by Thrifty goods. We let Thrifty's know and they told us to keep it for our next fundraiser. Kerri's suggestion is to purchase drinks to be sold at the spring concert for profit.
- Feedback was very good from the event, how to save on rental items for next year etc. Kerri will type up the event report and is happy to hear other suggestions for next year. One possible is to have the auction online as well as in person. Perhaps having the larger ticket items for online/pre auction with the smaller items only in person - people less prepared to purchase large-ticket items at event?
- Andrew's suggestion- try to look at ways to find a smoother process for item pick up after the auction. Yes, it was agreed that the payment and pick up could be better organized. Kerri to include feedback/suggestions in report.

Purdy's

- Update from Melanie via email- no delivery date yet set (sometime March 10-16th) Elaina and Jenn to organize the delivery and distribution. Profit amount \$1086.36

Spring Plant Sale

- No info yet, Kerri put out a call for volunteers and had no response. Elaina is able to assist however will be on tour and will not be there to handle delivery proposed week of May 8th. Carlene has volunteered to help and Kerri will put out another call to all band parents to ask for volunteers.

Spring Concert

- Question about the rules re: eating baked goods at the concert. Rule is in place due to allergies. We will put it out to have the items individually wrapped for the sale. Looking to have Red Barn and Fairway GC to sell at the spring concert.

Coffee

- Nothing to report from Kirstie. Shannon reporting that it is a consistent sale with approx 100 bags each month. Looking to stop paper order form for next year.

Gift Cards (Fairway and Red Barn)

- Nothing to report.

Teacher's Report

- Thanks to everyone who helped with Musical Desserts, it was a lot of work, but had great feedback from everyone. Great energy from the kids. Musical desserts, very happy to have someone else do sound and he got to be with the kids on side stage. Likes having somewhere for performers to sit. Don't know the final cost of rental of the venue yet, but is anticipating it only being a few hundred dollars.
- The gr 6's are really starting to get going.
- Brian has invited all school board members to attend the spring concert. A few changes to the spring concert- will have one morning concert. Would like to bring in a proper intermission moving forward (15 min), that way kids can get reset and the bake sale can go on during this time. Thinking about having the bake sale in the foyer to limit kids distraction during the concert. Other option is to announce that the bake sale is only on during intermission or before start of concert. Will try in foyer for spring concert. Paul requesting an extra person to support with the gr 6's in the warm up room.
- Planning on doing a tour with Concert Band in April. Regarding the tour- we're 2 months away, all forms are complete, most things are complete, shirts are in. Parent meeting coming to discuss the code of conduct etc. Brian shared the cost/spending for the tour. Getting very excited for the tour! Discussion around if it's the district or LMPA that covers any cost for families that need support to pay for trip. Brian will bring the answer forward at next months meeting.
- Someone donated box of music and guitar equipment to the school.
- Looking to get another local elementary tour going end of May/early June.
- Brian has a few chq's from shirt sales and a few other small things to get to Shannon.
- Watching district budget meeting to see what they are doing with funding this coming year.

New Business

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PAC Report

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Round Table

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Meeting adjourned at 7:49pm, motion by Cathy, second by Shannon.